

## NATIONAL CONTACT POINT REPORTING QUESTIONNAIRE 2022

### Annex

This document is to provide detailed information on **NCP promotional activities (Part 1 below)** and on **specific instances (Part 2 below)**.

#### INSTRUCTIONS

This document should be completed and saved locally on a computer and uploaded from the same computer at the end of the online questionnaire in the section “**Annex: NCP Promotional activities & Specific Instances**” (after question 57).

Please note that only **Word files** (.doc or .docx) can be uploaded.

**Guidance and instructions** on how to complete the questionnaire ([here](#)) and the annex ([here](#)) are accessible on the NCP O.N.E Community Space.

#### HELP & ASSISTANCE

Please contact [emily.halstead@oecd.org](mailto:emily.halstead@oecd.org) for any help or assistance to complete the questionnaire.

#### STRUCTURE

**Part 1: NCP PROMOTIONAL ACTIVITIES**

**Part 2: SPECIFIC INSTANCES**

Please enter country name of NCP:

## PART 1: NCP PROMOTIONAL ACTIVITIES

**Please provide information on the events organised or co-organised by the NCP (Table 1), and events in which the NCP has participated to promote the Guidelines (Table 2).**  
 Please add the indicated information in the table below. Any links to recordings or announcements from events may be included in the comments box. They may also be uploaded as documents with the Annex.  
 Please add additional lines if needed. (Right click and select insert rows. The selection fields can be copied and pasted into the new rows)

TABLE 1

NCP-organised and co-organised events to promote the Guidelines and/or the NCP

Title	Date (dd/mm/yyyy)	Location	Type of event	Size of audience	Organised or co-organised?	Targeted audience <i>Select all that apply.</i>	Theme <i>e.g. the OECD Guidelines, the NCP activities on sector due diligence guidance documents, etc.</i>
Introduction of the role of OECD NCP	7 April 2022	Consumer Protection and Technical Surveillance Authority	Meeting	50-100	Organised	<input type="checkbox"/> Business representatives <input type="checkbox"/> NGOs <input type="checkbox"/> Trade Unions <input type="checkbox"/> Academia <input checked="" type="checkbox"/> Government <input type="checkbox"/> Other, please specify -	The role of OECD NCP, MNE Guidelines, handling of specific instances
Meeting of NCP and RBC experts	5 October 2022	Ministry of Economic Affairs and Communications	Meeting	<10	Organised	<input type="checkbox"/> Business representatives <input type="checkbox"/> NGOs <input type="checkbox"/> Trade Unions <input type="checkbox"/> Academia <input checked="" type="checkbox"/> Government <input type="checkbox"/> Other, please specify	NCP activities, Role of RBC. Cooperation issues.
Introduction of NCP to the expert of the EU draft Due Diligence Directive	10 October 2022	Ministry of Justice	Meeting	<10	Organised	<input type="checkbox"/> Business representatives <input type="checkbox"/> NGOs <input type="checkbox"/> Trade Unions <input type="checkbox"/> Academia <input checked="" type="checkbox"/> Government <input type="checkbox"/> Other, please specify	Discussing options of cooperation between NCP and the new draft Due Diligence Directive
Click here to enter text.	Click here to enter a date.	Click here to enter text.	Choose an item.	Choose an item.	Choose an item.	<input type="checkbox"/> Business representatives <input type="checkbox"/> NGOs <input type="checkbox"/> Trade Unions <input type="checkbox"/> Academia <input type="checkbox"/> Government <input type="checkbox"/> Other, please specify	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter text.	Choose an item.	Choose an item.	Choose an item.	<input type="checkbox"/> Business representatives <input type="checkbox"/> NGOs <input type="checkbox"/> Trade Unions	Click here to enter text.

						<input checked="" type="checkbox"/> Academia <input type="checkbox"/> Government <input type="checkbox"/> Other, please specify	
Click here to enter text.	Click here to enter a date.	Click here to enter text.	<b>Choose an item.</b>	<b>Choose an item.</b>	<b>Choose an item.</b>	<input type="checkbox"/> Business representatives <input type="checkbox"/> NGOs <input type="checkbox"/> Trade Unions <input type="checkbox"/> Academia <input type="checkbox"/> Government <input type="checkbox"/> Other, please specify	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter text.	<b>Choose an item.</b>	<b>Choose an item.</b>	<b>Choose an item.</b>	<input type="checkbox"/> Business representatives <input type="checkbox"/> NGOs <input type="checkbox"/> Trade Unions <input type="checkbox"/> Academia <input type="checkbox"/> Government <input type="checkbox"/> Other, please specify	Click here to enter text.

<b>Additional comments:</b>	
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<b>Total number of events:</b>	3
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TABLE 2

Presentations by the NCP to promote the Guidelines and/or the NCP in events organised by others

Title	Date <i>(dd/mm/yyyy)</i>	Location	Type of event	Size of audience	Targeted audience <i>Select all that apply.</i>	Organiser(s)	Theme of the intervention
Click here to enter text.	Click here to enter a date.	Click here to enter text.	Choose an item.	Choose an item.	<input type="checkbox"/> Business representatives <input type="checkbox"/> NGOs <input type="checkbox"/> Trade Unions <input type="checkbox"/> Academia <input type="checkbox"/> Government <input type="checkbox"/> Other, please specify	Click here to enter text.	The role of OECD NCP, MNE Guidelines, handling of specific instances
Click here to enter text.	Click here to enter a date.	Click here to enter text.	<b>Choose an item.</b>	<b>Choose an item.</b>	<input type="checkbox"/> Business representatives <input type="checkbox"/> NGOs <input type="checkbox"/> Trade Unions <input type="checkbox"/> Academia <input type="checkbox"/> Government <input type="checkbox"/> Other, please specify	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter text.	<b>Choose an item.</b>	<b>Choose an item.</b>	<input type="checkbox"/> Business representatives <input type="checkbox"/> NGOs <input type="checkbox"/> Trade Unions <input type="checkbox"/> Academia <input type="checkbox"/> Government <input type="checkbox"/> Other, please specify	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter text.	<b>Choose an item.</b>	<b>Choose an item.</b>	<input type="checkbox"/> Business representatives <input type="checkbox"/> NGOs <input type="checkbox"/> Trade Unions <input type="checkbox"/> Academia <input type="checkbox"/> Government <input type="checkbox"/> Other, please specify	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter text.	<b>Choose an item.</b>	<b>Choose an item.</b>	<input type="checkbox"/> Business representatives <input type="checkbox"/> NGOs <input type="checkbox"/> Trade Unions <input type="checkbox"/> Academia <input type="checkbox"/> Government <input type="checkbox"/> Other, please specify	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter text.	<b>Choose an item.</b>	<b>Choose an item.</b>	<input type="checkbox"/> Business representatives <input type="checkbox"/> NGOs <input type="checkbox"/> Trade Unions <input type="checkbox"/> Academia <input type="checkbox"/> Government <input type="checkbox"/> Other, please specify	Click here to enter text.	Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter text.	<b>Choose an item.</b>	<b>Choose an item.</b>	<input type="checkbox"/> Business representatives <input type="checkbox"/> NGOs <input type="checkbox"/> Trade Unions <input type="checkbox"/> Academia <input type="checkbox"/> Government	Click here to enter text.	Click here to enter text.

					<input type="checkbox"/> Other, please specify		
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<b>Additional comments:</b>	
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<b>Total number of events:</b>	0\
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## PART 2: SPECIFIC INSTANCES

Please provide details of the following in the table below:

1. Specific instances **in progress** during the year (specific instances received and pending initial assessment, or found to merit further examination after the initial assessment and under consideration by the NCP).
2. Specific instances **concluded** during the year (specific instances that the NCP found to merit further examination after the initial assessment and that have subsequently been closed).
3. Specific instances **not accepted** during the year (specific instances that the NCP found not to merit further examination after initial assessment).
4. Specific instances for which **follow up** was performed during the year (the NCP monitored whether the agreement reached by the parties or its recommendations to the parties have been implemented)

Please add additional lines if needed.

We encourage all NCPs to inform the OECD Secretariat on received specific instances and to provide statements as soon as they become available, in order to keep the OECD database updated at all times. For all specific instances that have not yet been reported to the OECD Secretariat, please complete and send this [form](#) to [ncp-specific-instances@oecd.org](mailto:ncp-specific-instances@oecd.org)<sup>1</sup>.

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<sup>1</sup> According to paragraph 42 of the Commentary on the Implementation Procedures of the OECD Guidelines for Multinational Enterprises, “[...] NCPs will report to the Investment Committee in order to include in the Annual Report on the OECD Guidelines information on all specific instances that have been initiated by parties, including those that are in the process of an initial assessment, those for which offers of good offices have been extended and discussions are in progress, and those in which the NCP has decided not to extend an offer of good offices after an initial assessment”.

**For all specific instances that are currently IN PROGRESS:**

<b>Names of parties</b>	<b>Date received</b> (dd/mm/yyyy)	<b>Submitter type</b> (NGO, trade union,, etc—see list in <a href="#">reporting form</a> )	<b>Industry sector</b> (Construction, manufacturing, etc—see list in <a href="#">reporting form</a> )	<b>Host Country</b>	<b>Themes</b> (MNE Guidelines chapters)	<b>Is the initial assessment publicly available?</b>	<b>Link to OECD database if available</b>	<b>Did the NCP co-operate with other NCPs in the handling of this specific instance? If yes, please describe.</b>
Click here to enter text.	Click here to enter a date.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.	Click here to enter text.
		Click here to enter text.	Click here to enter text.					
Click here to enter text.	Click here to enter a date.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.	Click here to enter text.
		Click here to enter text.	Click here to enter text.					
Click here to enter text.	Click here to enter a date.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.	Click here to enter text.
		Click here to enter text.	Click here to enter text.					
Click here to enter text.	Click here to enter a date.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.	Click here to enter text.
		Click here to enter text.	Click here to enter text.					
Click here to enter text.	Click here to enter a date.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.	Click here to enter text.
		Click here to enter text.	Click here to enter text.					

**Additional comments:**

**Total number of specific instances:**

**For all specific instances that were CONCLUDED during the year:**

<b>Names of parties</b>	<b>Date received</b> (dd/mm/yyyy)	<b>Date concluded</b> (dd/mm/yyyy)	<b>Submitter type</b> (NGO, trade union,, etc—see list in <a href="#">reporting form</a> )	<b>Industry sector</b> (Construction, manufacturing, etc—see list in <a href="#">reporting form</a> )	<b>Host Country</b>	<b>Themes</b> (MNE Guidelines chapters)	<b>Link to OECD database if available</b>	<b>Outcomes achieved</b>	<b>Does the final statement plan for a follow up?</b>	<b>Did the NCP co-operate with other NCPs during the handling of this specific instance? If yes, please indicate which NCPs.</b>	<b>Were parallel proceedings involved while handling the specific instance? If yes, please select the type.</b>
Click here to enter text.	Click here to enter a date.	Click here to enter a date.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.	Choose an item.
			Click here to enter text.	Click here to enter text.							Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter a date.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.	Choose an item.
			Click here to enter text.	Click here to enter text.							Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter a date.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.	Choose an item.
			Click here to enter text.	Click here to enter text.							Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter a date.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.	Choose an item.
			Click here to enter text.	Click here to enter text.							Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter a date.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.	Choose an item.
			Click here to enter text.	Click here to enter text.							Click here to enter text.
Click here to enter text.	Click here to enter a date.	Click here to enter a date.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.	Choose an item.
			Click here to enter text.	Click here to enter text.							Click here to enter text.



<b>Additional comments:</b>	<p>Estonia was also involved with a specific instance handled by the Latvian NCP. On 5 December we received the following update from the Latvian colleagues:</p> <p>Latvian NCP`s Secretariat had met with <i>LLC “OMNIVA Latvia” (hereafter - OMNIVA)</i> representatives regarding the initial complaint against the company`s practice of drivers leaving unattended vehicles with the engine running while shipments are being delivered to customers. These negotiations had concluded with commitments from OMNIVA to update the company's couriers (drivers) instructions, so that:</p> <ul style="list-style-type: none"><li>• when the delivery van has come to a standstill, the van must be stopped;</li><li>• when getting out of the delivery van and leaving it, doors must be locked.</li></ul> <p>After that we have had seperate back and forth e-mail exchanges with both parties in order to broker a common understanding that a suitable form of audit is conducted to make sure such commitments are implemented. <u>The mediation phase of the specific instance has concluded and we are in the process of issuing a final statement.</u></p> <p>LVNCP welcomes OMNIVA's initiative to upgrate regulation in its internal procedures and documents. After one year, the LVNCP also intends to visit <i>OMNIVA Latvia</i> to assess whether the aforementioned commitments are being implemented.</p>
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<b>Total number of specific instances:</b>	
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**For all specific instances that were NOT ACCEPTED during the year:**

<b>Name s of partie s</b>	<b>Date recei ved (dd/mm/ yyyy)</b>	<b>Date conclu ded (dd/mm/y yyy)</b>	<b>Submitter type (NGO, trade union,, etc— see list in <a href="#">reporting form</a>)</b>	<b>Industry sector (Construction, manufacturing , etc—see list in <a href="#">reporting form</a>)</b>	<b>Submitter type (NGO, trade union,, etc— see list in <a href="#">reporting form</a>)</b>	<b>Industry sector (Construction, manufacturing , etc—see list in <a href="#">reporting form</a>)</b>	<b>Host Country</b>	<b>Themes (MNE Guidelines chapters)</b>	<b>Link to OECD database if available</b>	<b>Reasons for not accepting the specific instance:</b>	<b>Did the NCP co- operate with other NCPs during the handling of this specific instance If yes, please indicate which NCPs.</b>	<b>Were parallel proceedings involved while handling the specific instance? If yes, please select the type.</b>
Synctu ition vs. Scan Marine Estoni a Ltd	12- Dec- 2022	16-Jan- 2023	Choose an item.	Choose an item.	Business	Transportati on and storage	US	Consumer rights	N/A	Submitter did not wish to engage	No	Choose an item.
			Business	Transportati on								No

**Additional comments:**

The case was rejected as the submitter did not respond to our enquiries. Also, it appeared from the complaint that the specific instance was submitted by a company against another company while referring to the consumer rights chapter that is only applicable to natural persons.

**Total number of specific  
instances:**

1

**For all specific instances for which FOLLOW UP was performed during the year:**

<b>Names of parties</b>	<b>Date received</b> (dd/mm/yyyy)	<b>Date concluded</b> (dd/mm/yyyy)	<b>Date of follow up</b> (dd/mm/yyyy)	<b>Submitter type</b> (NGO, trade union,, etc—see list in <a href="#">reporting form</a> )	<b>Industry sector</b> (Construction, manufacturing, etc—see list in <a href="#">reporting form</a> )	<b>Host Country</b>	<b>Themes</b> (MNE Guidelines chapters)	<b>Was a public follow up statement issued?</b>	<b>Link to the follow up statement, if applicable</b>
Click here to enter text.	Click here to enter a date.	Click here to enter a date.	Click here to enter a date.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.
				Click here to enter text.	Click here to enter text.				
Click here to enter text.	Click here to enter a date.	Click here to enter a date.	Click here to enter a date.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.
				Click here to enter text.	Click here to enter text.				
Click here to enter text.	Click here to enter a date.	Click here to enter a date.	Click here to enter a date.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.
				Click here to enter text.	Click here to enter text.				
Click here to enter text.	Click here to enter a date.	Click here to enter a date.	Click here to enter a date.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.
				Click here to enter text.	Click here to enter text.				
Click here to enter text.	Click here to enter a date.	Click here to enter a date.	Click here to enter a date.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.
				Click here to enter text.	Click here to enter text.				
Click here to enter text.	Click here to enter a date.	Click here to enter a date.	Click here to enter a date.	Choose an item.	Choose an item.	Click here to enter text.	Click here to enter text.	Choose an item.	Click here to enter text.
				Click here to enter text.	Click here to enter text.				

**Additional comments:**

**Total number of specific instances:**

0

